

REQUEST FOR PROPOSALS TO PROVIDE ENGINEERING SERVICES

This is a Request for Proposals to provide Engineering Services for the Town of Como's 2015 Community Development Block Grant.

You are invited to submit a proposal, in accordance with this request, to the Town of Como, Mississippi, Post Office Box 118, 103 Main Street, Como, Mississippi 38619 no later than 12:00 p.m. local time on Friday, November 6, 2015. The proposals will be opened and reviewed by the Town of Como Board of Aldermen at the next regularly scheduled board meeting.

The contract will be awarded to the responsible offeror whose proposal is within the competitive range and determined to be the most advantageous to the Town. For factors to be considered and to request an INFO TO ENGINEER SHEET, please contact Alice Houston, Town Clerk at (662) 526-9647 or by fax at (662) 526-0210 OR Lillian Morris, Project Administrator at (662) 561-4100 or by fax at (662) 561-4112.

Those desiring consideration should submit one (1) original proposal and six (6) copies by 12:00 p.m. local time on Friday, November 6, 2015 and must include the following:

1. Qualifications – List of qualifications of each staff person to be assigned to project.
2. Experience – Information regarding the experience of the firm. This information should include types of project activities undertaken.
3. Capacity for Performance – Identify the number and title of staff available to be assigned to provide services.

All proposals will be rated on the following system to determine the best offeror:
Qualifications – 35, Experience – 35, Capacity – 20,
Section 3 Engineering Firm – 10 to Total: 100 points.

The Board of Aldermen reserves the right to reject any and all proposals and to waive any irregularities in the proposals or the submission process.

The selected firm shall abide by the Federal Housing and Urban Development's Section 3 Regulations (24 CFR 135)

Run Date: Friday, October 23, 2015